

Summer Registration Information

Registration is ONLINE only and begins Tuesday, April 10 at 6pm for families currently enrolled in the 2017-2018 season. New families can begin enrolling on Wednesday, April 11 at 6pm.

Please be sure to read through the information below and the Summer 2018 Registration booklet thoroughly for important information on registering. If you have any questions or need help with online registration you can call or come in during our office hours below or email us at info@EliteDanceLL.com.

Office Hours (Week of 4/9 - 4/14)

Monday (4/9)

4:15-7:30p

Tuesday (4/10)

9:30a-12:15p & 4:15-7p

Wednesday (4/11)

9:30-11:15a & 4:15-7:30p

Thursday (4/12)

4:15-7:30p

Saturday (4/14)

9a-12:30p

Tips for Easy Registration

- **Review Summer Brochure and Schedule for class and event information.**
- **Email any questions to info@EliteDanceLL.com prior to registration.**
- **Decide on classes and events.**
- **Register Early** - This is the best way to get into your preferred classes and events! Classes and events fill quickly!

Information to Know Before Registering

- **Tuition for Summer is for the entire session; it is not a monthly fee.**
- **Important Class Information- *dancers register for classes by age or grade as of August 31, 2018.***
 - Current & New Dancers - Examples:*
 - If you have a dancer who is 2 years old now but will be 3 by August 31, 2018, you can register for the DiscoverDance 1 class.
 - If you have a dancer who will be in Kindergarten on August 31, 2018, you can register for the Kindercombo class.
 - If you have a dancer who will be in 3rd grade on August 31, 2018, you can register for any class labeled 3rd/4th grade.
 - If you have a dancer who will be in 5th grade on August 31, 2018, you can register for any class labeled with Level I.
 - If your dancer is in leveled classes, you will register for classes in your dancer's NEW placement that was given on the evaluation.
 - New Dancers – 6th grade or above:*
 - If your dancer will be in 6th grade or above on August 31, 2018 your dancer should register in Level I classes and they will be evaluated the first 1-2 weeks and placed in the appropriate level.

- **Waitlists**

- If a class or event is full, please place your dancer on the waitlist. If we have enough interest, a teacher available, and studio space, we may add classes or events! In most cases, we can accommodate dancers on our wait lists. No fee is charged for waitlisted dancers. Classes may be removed from the portal if interest exceeds the number of waitlist spots available in our system. If a class is not listed on the portal, please email us at info@EliteDanceLL.com and let us know the class or event you are interested in. We will get back you to with its availability.

Tuition & Payment Information

One Class or Event

- If you are registering for one class or event, payment is due at time of registration. Full payment is processed through the card you have on file within 5 business days. You will receive 2 emails within 5 business days; one will be a confirmation of enrollment and the second will be the amount of payment processed.

Two or more Classes and/or Events

- If you are registering for 2 or more classes or events, payment can be split into 2 equal payments. One at time of registration and one between July 1st and 3rd, 2018. Payments for this option will be processed through our Automatic Payment Program ONLY. The first payment is processed through the card you have on file within 5 business days. You will receive 2 emails within 5 business days; one will be a confirmation of enrollment and the second will be the amount of payment processed. The second payment will be automatically processed through the card on file between July 1st and 3rd, 2018. *(You must enter "2 Payments" in the comment section when registering online. If there is nothing in the comment section the full payment will be processed. The comment section is listed on the page where you select a student to enroll.)*

Events and Classes

Events

- What is considered an Event? Monday Fundays, Family Fundays, Camps and all Intensives are considered events.
- For the Monday Fundays, Family Fundays and Camps, the dancers must be the age by camp date.
- For all Intensives, the dancers must be the age or grade level by August 31, 2018.

Classes

- For all 7-week Summer dance classes, the dancers must be the age or grade level by August 31, 2018.

How Do I Register Online?

- Go to www.EliteDanceLL.com.
- Click on the Family Portal icon and login. (New families will click on "Register" and follow the prompts to complete registration).
- You must sign and accept the studio policies and have a card on file to enroll.

Event Registration

- Family Portal Login > click on (3 line) menu at top right > Classes & Events > find events > scroll to and select event or use filter > add to cart > select student(s) > add to cart > **click on the shopping cart icon** and click on enroll now to complete registration
- **IMPORTANT NOTE:** In previous years, you had to register for events separately from classes. The new portal allows you to register for events and classes in one transaction - just add all events and classes, then click on the shopping cart icon and click on enroll to complete registration.

Class Registration

- Family Portal Login > click on (3 line) menu at top right > Classes & Events > find classes > scroll to and select class or use filter > add to cart > select student(s) > add to cart > **click on the shopping cart icon** and click on enroll now to complete registration.
- **IMPORTANT NOTE:** In previous years you had to register for classes separately from events. The new portal allows you to register for classes and events in one transaction - just add all classes and events, then click on the shopping cart icon and click on enroll to complete registration.

FAQ's

- **Where can I find information on registering?** The Summer 2018 Brochure and Schedule have been emailed. Please see your email for detailed information. You can also get information by emailing us at Info@elitedanceil.com, visiting our website at www.elitedanceil.com, calling 708-301-8800, or by stopping in during our lobby during office hours. The website will be updated shortly with the Summer 2018 schedule. *Please Note – Elite is closed for Spring Break through April 6th, 2018.*
- **Is there a registration fee?** No, there is not a registration fee for the Summer Session. Registration fees are collected when registering for the 2018-2019 season.
- **Is there a family discount?** Yes. The discount is 5% and is applied to *class tuition only* and not to any other fees including acro, camps, intensives, workshops, performance division fee, etc... The discount is not available for unlimited dancers. Discounts will be calculated by an Elite staff member.
- **Are there refunds on classes or events?** There are no refunds. We can apply any available credit to your account for future classes.
- **My dancer is interested in Performance Company, what classes do I register for?** Please email Miss Rhonda at Company@EliteDanceIL.com and she will email you the requirements for Company.
- **If the class level my dancer has been placed in does not work with my schedule, can he/she take a level above?** No. Level placements are based on ability and are by teacher placement only. Please contact us with your conflict and we may be able to recommend an alternate class or suggest a different style of dance class.
- **What if the classes my dancer would like to take or is required to take, are scheduled at the same time?** We work very hard to avoid any conflicts the dancers may have so that they may take all the classes they are interested in taking. Unfortunately, due to our condensed summer schedule, conflicts may occur. Please contact us with your conflict and we will assist you in selecting classes.
- **What if I register online for the wrong class or event?** Classes and events cannot be changed online. First, register for the correct class or event then contact us by email at info@EliteDanceIL.com or call us during office hours at 708-301-8800 and we will assist you in making the correction.
- **Can I drop a class or event online?** Classes and events can only be dropped by emailing us at info@EliteDanceIL.com or by calling us at 708-301-8800.

If you have questions after reading through this information, please contact us at info@EliteDanceIL.com before registering.